

CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

19 AUG 1983

Mr. Donald E. Keith
Division Administrator for Northern Virginia
Virginia Department of Highways and Transportation
P.O. Box 429
Fairfax, Virginia 22030

Dear Mr. Keith:

The first meeting of the CIA Traffic Advisory Committee will be held on 25 August 1983 at 1:00 p.m. The location is the Virginia Department of Highways and Transportation (VDH&T) Residency Office, 3555 Chain Bridge Road, Fairfax, Virginia.

The agenda for the meeting is as follows:

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| 1. Planning Assumptions and Rationale | VDH&T |
| 2. Preliminary Traffic Analysis | VDH&T |
| 3. Schedule of Consultant Activity | VDH&T |
| 4. Review of Citizen Concerns | MCA |
| 5. Schedule of Future Committee Activities | CIA |

Enclosed for your information are copies of the Committee charter and a letter outlining the planning assumptions being used for the preliminary traffic analyses being conducted by VDH&T. We look forward to a productive meeting.

Sincerely,



New Building Project Office
Office of Logistics

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Enclosures

1. Committee Charter
2. VDH&T Ltr Re Assumptions
3. Committee Chairman Appointment

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Distribution:

Orig - Donald Keith, VDH&T, w/encls
Orig - John Byrne, GWMemPkwy, w/encls
Orig - Donald Bozarth, NCPC, w/encls
Orig - Shiva Pant, FFCo, w/encls
✓ - OL/NBPO (Official), w/o encls
1 - DD/A, w/o encls
1 - D/OLL, w/o encls
1 - D/PAO, w/o encls
1 - D/OL, w/o encls
1 - C/LSD/OL, w/o encls

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